

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 23, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 23, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Assistant Police Chief Nathan Schmitt, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and Clerk-Treasurer Juanita S. Boehm. City Attorney Renee Kabrick and Police Chief J. Michael Bennett were absent.

Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on June 9, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

PHun RUN/WALK

Michelle Reller, representing the Pulmonary Hypertension Association, asked permission to use certain City streets for their PHun run/walk on Saturday, September 12, 2015. Registration is at 8:00 a.m. with the event starting at 9:00 a.m. The run/walk begins at the VUJC parking lot, then west on College Avenue, north on Meridian Road, turn south on Maplecrest Blvd, west on Briarcliff Parkway to Meridian Road, then south on Meridian Road, east on College Avenue to VUJC.

Mayor Seitz asked Assistant Police Chief Nathan Schmitt if using Meridian Road would be a problem. Schmitt said it is not a problem as long as they have enough volunteers along that area. Street Commissioner Raymond Eckerle agreed. David Prechtel said he did not have a problem with the route as long as event organizers follow the police and street instructions.

A motion was made by David Prechtel and seconded by Timothy Bell to permit the PHun walk/run on September 12, 2015 and use the route on the map. Motion carried 3-0.

2015 STRASSENFEST STREET CLOSINGS

Andrea Hedinger, chairman of the Jasper Strassenfest, presented the following information;

2015 Strassenfest Street Closings and City Property Usage July 20 – Aug. 3, 2015

SPECIAL STREET CLOSINGS FOR FIREWORKS

Sunday Aug. 2nd from 8 p.m. to 11:00 p.m. – includes set up and fireworks display

2nd Street from Clay Street to the old Fuzzy's building

CITY PROPERTY REQUIRED: Schroeder Sports Complex

Barricades requested for all entrances

******Monday July 20th** for set up of Main Stage, West Side Stage, and sound booths for each stage.

NOTE: Square does not need to be closed for this set up. This should wrap up by Thursday.

STREET CLOSINGS FOR STRASSENFEST

Monday July 27th at 6:00 p.m. for Bier Garten tent raising on lower Main Street:

Main Street between 3rd Avenue and 5th Street

4th Street between Jackson Street and Newton Street

5th Street between Jackson Street and Newton Street

NOTE: These streets shall remain closed until the conclusion of the fest.

Wednesday July 29th from 3:00 p.m. until 9:00 p.m. for carnival ride setup

Main Street adjacent to Jasper City Hall building to between 8th and 9th streets

7th Street between Newton Street and the east side of City Hall

8th Street between Newton Street and Jackson Street

Wednesday July 29th from 5:30 until 9:00 p.m. for booth and stand setup

Main Street between 5th Street and in between 8th and 9th Streets, including entire Public Square

6th Street between Jackson Street and Newton Street

Thursday July 30th at 4:30 p.m. until 12 midnight

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Avenue and 9th Street

****Thursday July 30th from 5:45 p.m. until 7:00 p.m.** for Children's Box Parade

6th street between Mill Street (staging in front of the police post) and the Public Square

Friday July 31st at 10:00 a.m. until Saturday Aug. 2nd at 1:00 a.m.

We have 9 booths opening at 11:00 a.m.

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

Friday July 31st from 6:00 p.m. until conclusion of Adult Tractor Pull

6th Street between McCrillus Street and Mill Street

Friday July 31st at 6:00 p.m. AND 7:30 p.m. until conclusion of Spirit of Jasper Train

Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

Saturday Aug 1st at the following times 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. until conclusion for Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

*****Saturday Aug 1st from 7:00 a.m. until conclusion** of Wettlauf race:

Main Street between 7th Street and 9th Street. 9th Street from Newton to Jackson Streets

Saturday Aug. 1st from 8:00 a.m. until Sunday Aug 2nd at 1:00 a.m.

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

Sunday Aug 2nd from 11:00 a.m. until 5:00 p.m.

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

Sunday Aug 2nd from 11:30 a.m. until conclusion of parade.

(Please see attached sheet for special parade street closures)

SPECIAL PARKING REQUESTS FOR ENTERTAINMENT ACTS AND JAYCEE BIER GARTEN

Wednesday July 29th

6 cones with no parking signs on East and West side of Jackson Street between 6th and 7th Streets.

NOTE: To be set out by 4:00 p.m.; these are to remain in place until midnight Saturday Aug 1st

4 cones with no parking signs to be set in parking lot of NE corner of 5th St. and Newton Street.

NOTE: These cones will stay in place until midnight Saturday August 1st will be set out by Gary Schnell (Entertainment Coordinator) nightly for entertainment parking.

For the Bier Garten – July 27th – Aug. 3rd: 3 parking spaces on 4th street between Main and Jackson Streets for trailers.

No parking in the city parking lot on the northeast corner of 4th and Main Streets from July 27th – August 3rd

CITY PROPERTY USAGE FOR STRASSENFEST EVENTS

Thursday July 30th

Ruxer Golf Course beginning at 9:00 a.m. until conclusion for Youth Golf Tournament

Friday July 31st

Mill beginning at 6:30 p.m. until conclusion for Entertainment

Saturday Aug. 1st

Riverwalk Plaza 7:00 a.m. – 5:00 p.m. for two events:

Art Fair and Wine Tasting from 8:00 a.m. – 4:00 p.m. and Award Ceremony for BBQ Contest at 4:00 p.m.

Schroeder Complex beginning at 9:00 a.m. until 3:00 p.m. for three events:

Special Vintage Baseball Tournament, Wiener Dog Race AND Autolauf Road Rally

(Note: The Autolauf specifically requests the Southwest portion of the parking lot for lining up of vehicles for event and would like some barricades to separate their event from event parking for Vintage Baseball game.)

Log Barn from 9:30 – 2:00 p.m. for Tours and entertainment beginning at noon

Parker Park 11:00 a.m. until conclusion of event for Children's Pet Show

Mill from 1:00 p.m. – 5:00 p.m. for Entertainment and German Exchange Program Reunion

Jasper City Library 1:00 p.m. – 4:00 p.m. for Genealogy Open House

Sunday Aug. 2nd

Jaycee Park 7:00 a.m. to 8:00 a.m. for Strassenfest Bicycle Ride starting point

Multi-Day City Property Usage

Jasper City Mill Thursday 10:00 a.m. 4:00 p.m., Friday 10:00 a.m. – 7:00 p.m., Saturday 10:00 a.m. – 5:00 p.m., Sunday 12:00 p.m. – 5:00 p.m. for open house

Buffalo Trace Golf Course Friday 2:00 p.m., Saturday 8:00 a.m. and 2:00 p.m., and Sunday 8:00 a.m. and 2:00 p.m. until conclusion of Golf Tournament

Train Depot Friday 6:00 p.m. and 7:30 p.m., Saturday 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. for Spirit of Jasper Train Rides

Jasper City Hall Restrooms Thursday July 31st to Saturday August 2nd

Entertainment Coordinators Gary and Marcia Schnell have pre-arranged this agreement, and are responsible for Entertainment Acts using City Hall facilities for costume changes and for set breaks.

Notes:

The City Hall Parking lot will be for handicapped accessible parking only during the hours of the Strassenfest. Violators will be ticketed and towed at owners' expense.

Parking will NOT be allowed on the Public Square during the fest. Violators will be ticketed and towed at owners' expense.

Driving around barricades will not be allowed. Violators will be ticketed and towed at owners' expense.

Shuttle stops are being provided for your parking convenience by the Strassenfest Committee.

Look for the Ride Solution vehicle at these locations on Thursday (5-9), Friday(5-9), and Saturday(11-9).

St. Joseph Church south parking lot (10th Street)
Schroeder Complex (2nd Street)
Corner of 5th Street & St. John
Corner of 6th & Jackson

Strassenfest Parade Street Closings

11:30

- ✓ Mill St from 15th to 16th Streets, one way North only
- ✓ 15th Street from Kellerville Road to Main Street; one way westbound for Parade traffic and 15th Street residents.
- ✓ Royal Street from E 15th Street to Kellerville Road
- ✓ Jackson Street from 15th to 17th Streets; one way southbound for Parade traffic only.

12:30

- ✓ 15th Street from US 231 to Main Street, closed to eastbound traffic
- ✓ All Cross Street intersections closed except 9th Street and 13th Street

12:50

- ✓ Main Street and Jackson Street closed from 6th Street to 15th Street
- ✓ 9th Street and 13th Street closed at Jackson Street and Main Street

Note:

- ◆ Parade traffic line up on both sides of 15th Street.
- ◆ Parade entries can travel East on 15th Street on the North side of the street AFTER completing parade
- ◆ Use of Kellerville Road for entries to gain access to 15th Street
- ◆ Violations of these rules or any safety issue will result in the police department removing violating entries from the parade route.

Hedinger said this year they are adding more shuttle locations and they requested the Mill extend some hours for entertainment.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the 2015 Strassenfest street closings and use of City property as presented this morning. Motion carried 3-0.

ENCROACHMENT

Kim Mosby, owner of the property at 514 Jackson Street and formerly Yaggi's restaurant, was present to make an encroachment request. Mosby plans to open a restaurant at this location. City Engineer Chad Hurm said Mosby wants to place an awning on the Jackson Street side of her building that will protrude over the sidewalk four feet.

A motion was made by Mayor Seitz and seconded by David Prechtel to grant the owner of the new restaurant at 514 Jackson Street permission and allow the encroachment of an awning. Motion carried 3-0.

ENCROACHMENT

Mark Fleck, representing Jim Skillman owner of Tablex located at 555 Cathy Lane, and John Sander, the contractor who will perform the work, were present to make an encroachment request. Because of a drainage issue, City Engineer Chad Hurm said they want to directional bore from the loading dock to a ditch along Cathy Lane located to the north of the building in order to place a six-inch private drainage tile in the right-of-way.

Hurm then read the following comments submitted by the street commissioner as part of the department review of the encroachment request.

The City of Jasper's Design Standards and Specifications Manual adopted by the City of Jasper Common Council on April 21, 2010 does not allow the installation of any storm sewer pipe less than twelve inches diameter within the City's right-of-way nor is it recommended/allowed that a storm sewer that is intended for private use to be installed within the City's right-of-way.

This encroachment request does not include pertinent information needed to make accurate comments/decisions regarding the allowance of this private drainage tile such as:

- What will the tile be draining? [gutters, area drain, sump pump, dock drain?]
- Material of pipe to be used?
- Will tile be bored, trenched in or dug in?
- Elevation/depth of tile?
- Stabilization of bank at discharge point?
- How will future owner of this building be made aware of that this tile is private and not maintenance responsibility of the City of Jasper?
- In the event that this private tile fails, is the owner responsible for all maintenance and damage incurred to Cathy Lane and its right-of-way?

The street department has concerns that if this private drain encroachment is allowed, a precedent may be set and other similar encroachments may be requested.

Hurm said the City will need to review the materials they will use.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the encroachment by Tablex as described on contingency that the type of pipe used is reviewed and approved prior to installation and acceptance. Motion carried 3-0.

QUOTES FOR PAVERS FOR LABYRINTH

City Engineer Chad Hurm said he sought quotes for pavers for the labyrinth project. He then opened the following quotes:

Prism Environmental Group Inc dba The Labyrinth Company

Alternate #1 \$16,900 plus \$1,059 freight

Alternate #2 \$14,900 plus \$1,059 freight

Alternate #3 \$28,900 plus \$1,059 freight

Paverart LLC \$29,345 [freight included]

Labyrinth & Stone no quote submitted

A motion was made by Timothy Bell and seconded by David Prechtel to table the quotes on the labyrinth project. Motion carried 3-0.

MICRO-SURFACING QUOTES

Street Commissioner Raymond Eckerle said he sought quotes from five suppliers for micro-surfacing twelve City streets. Prior to opening the quotes, City Engineer Chad Hurm said only one quote was received. Hurm then opened the following quote:

Pavement Solutions Inc \$3.10 per sq. yd. for 47,000 square yards more or less
[\$145,700]

American Pavements Inc no quote submitted

Synergy Solutions LLC no quote submitted

Pavement Maintenance Systems LLC no quote submitted

Strawser Construction Inc no quote submitted

Eckerle recommended accepting the quote from Pavement Solutions Inc as long as it meets specifications.

David Prechtel asked if the City has used this supplier before. Eckerle said yes, and the street department was pleased with their work.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the quote from Pavement Solutions Inc subject to review. Motion carried 3-0.

REMOVE TREES

Street Commissioner Raymond Eckerle asked permission to remove two trees that are dying and are located within a tree park. One tree is located at 318 W. 5th Street and the other at 806 Jackson Street. Eckerle showed a picture of the trees.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give the street department permission to remove a tree at 318 W. 5th Street and at 806 Jackson Street. Motion carried 3-0.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close Skyview Drive from 400W to Charlene Dr when they replace a storm sewer in that area.

David Prechtel so moved. Timothy Bell seconded the motion and the motion carried 3-0.

FLOODING ISSUES

Street Commissioner Raymond Eckerle reported that several streets had to be closed because of recent flooding. Some individuals are moving barricades that are placed to warn motorists of high water. When barricades are moved when there is high water, one can endanger himself and others. Eckerle said this continues to be a problem. Mayor Seitz told the assistant police chief to issue a ticket, not a warning, if someone without authority is caught moving a barricade.

Certain damage caused by the hard rains was also reported.

AUGUST MACK CHANGE ORDER

Street Commissioner Raymond Eckerle said August Mack has been assisting the City with the post-closure financial assurance requirements requested by IDEM for the closed landfill. According to discussion between August Mack and IDEM, IDEM said the letter of credit associated with the closed landfill needs to reflect current costs instead of the original ten-year post-closure costs that are in the 1989 plan. The only way the current letter of credit amount can be changed is to modify the 1989 Post-Closure Plan. This would be the starting point for our future submittals pertaining to the Financial Assurance Update that will be required for what appears to be at least another five years. A multiplier will be used on the new dollar figure each year to satisfy IDEM's requirements.

The Board approved a proposal from August Mack for an amount not-to-exceed \$1500 on a time and material basis to assist the City of Jasper in completing the new Financial Assurance law requirements that the City has to comply with for the closed city landfill. In order to modify the 1989 post-closure plan, August Mack has presented a change order for \$2,000 bringing the proposal to \$3,500. Eckerle recommended approving the change order.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the recommendation to increase the not-to-exceed amount with August Mack from \$1,500 to \$3,500. Motion carried 3-0.

E-NOTIFY

Personnel/Safety/Loss Control Director Cale Knies said after last year's boil order, the City began looking at ways to notify the public regarding such matters. The City's website provider has such capabilities with a system called E-Notify. The City of Huntingburg and the Town of Ferdinand have the same website provider and are also interested in E-Notify so they are all working together. Knies said they are working on the contract terms.

GRANT FOR RADIO

Fire Chief Kenneth Hochgesang reported that the local emergency management agency secured a grant for dual band radios. Hochgesang said the fire department qualifies for this grant to obtain one radio. The reimbursable grant is for \$3,500. The cost for the radio from ERS is \$3,820.83. Hochgesang said the difference between the cost of the radio and the grant will come out of the fire department's budget.

REPORTS

Fire Chief Kenneth Hochgesang presented the code enforcement report and the fuel and maintenance report.

Mayor Seitz acknowledged receipt of the monthly police activity report.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: David Brouhger
Location: 1049 Edward

Owner: Diana Birkle
Location: 1330 Leopold

Owner: HookSuperX
Location: Hoffman Road

Owner: SPM Development
Location: Meridian Road

Owner: Ralph Schepers
Location: Division Road

Owner: EMTEE LLC [O'Reilly Auto]
Location: 51 US 231 S

Owner: John Achbach
Location: 1151 Justin

SRO CONFERENCE

Assistant Police Chief Nathan Schmitt asked permission to allow Jason Knies to attend the National Association of School Resource Officers conference in Orlando, FL from July 5-10, 2015.

A motion was made by David Prechtel and seconded by Timothy Bell to allow Jason Knies to go to this conference. Motion carried 3-0.

REVISE CONTRACT FOR MONON CAR

At the June 9, 2015 meeting, a dining car service agreement between the City of Jasper and Monon Railroad Historical-Technical Society Inc [MRHTS] was approved. It was reported that the City will pay MRHTS \$24 per ticket sold to ride the Monon. The City charges \$70 to ride the Monon and then pays the Schnitzelbank \$24 and MRHTS \$24 thus leaving \$22 for the City.

Mayor Seitz noted that the contract with MRHTS should say that the City will pay MRHTS \$28 per ticket sold to ride the Monon. The City charges \$70 to ride the Monon and then pays the Schnitzelbank \$24 and MRHTS \$28 thus leaving \$18 for the City.

CABLING FOR PHONE SYSTEM

Mayor Seitz said the RFPs for a phone system did not include cabling. The cost for cabling from Site Wise is for an amount not-to-exceed \$40,000. The utilities will pay a portion not-to-exceed \$13,850. Seitz asked the board to approve the civil city portion for an amount not-to-exceed \$26,150.

Timothy Bell so moved. David Prechtel seconded the motion and the motion carried 3-0.

PHONE PROJECT MANAGEMENT CONTRACT

Mayor Seitz said the City received a proposal from Technology Dynamics for \$12,985 for the phone project management costs. The Utility Service Board approved paying \$4,545. Seitz asked the board to approve the civil city's portion of the cost which is \$8,440.

David Prechtel moved to approve that. Timothy Bell seconded the motion and the motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:10 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 14th day of July, 2015.

Mayor Terry Seitz
Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer